

NASHOBA Regional School District



Together, we inspire and challenge all learners to realize their unique potential and become active contributors to their community

Office of the Superintendent

Kirk Downing, Superintendent

Laura Friend, Assistant Superintendent of Teaching and Learning

3/24/2023

Anticipated Vacancy for 2023-2024 School Year

Position:

Director of Digital Learning and Innovation

Department/Location: Nashoba Regional School District

Start:

July 1, 2023

The Director of Digital Learning and Innovation is employed without regard to age, physical, mental or psychiatric disability, genetics, race, religion, sex, sexual orientation, gender identity, marital status, national origin, or military status.

NRSD welcomes employees with diverse racial, cultural, religious, class, and/or gender backgrounds and experiences.

Organizational Scope:

Reporting to the Assistant Superintendent of Teaching and Learning, the Director of Digital Learning and Innovation leads through a lens of equity in providing an instructional technology vision and strategic alignment for digital learning. The Director will lead the visioning and planning of all facets of Educational Technology Programming outlined in the proposed Nashoba Regional High School building project development plan, working with the Assistant Superintendent of Teaching and Learning to ensure all classrooms are equipped with the technology, resources, and instructional strategies necessary to support 21st century learning for all students. In conjunction with the Departments of Teaching and Learning and Pupil Personnel Services, the Director provides leadership and supervision of PreK-12 technology integration efforts to ensure coordinated and equitable digital delivery support that includes digital delivery supports, instructional/digital learning goals, informational technology capabilities and library/media resources.

Position Responsibilities:

- Lead the district in creating a collective vision for innovation and digital learning instruction across all learning environments in support of the Nashoba Regional School District Strategic Plan and Portrait of a Nashoba Graduate competencies;
- Directs the educational technology planning efforts and leads the ongoing digital integration efforts across the district;
- Consults and collaborates with the Department of Instructional Technology to ensure districtwide technology infrastructure and environment support the instructional platforms across grade levels and subject areas;
- Manages, coordinates, monitors, and evaluates the use of instructional technology and provides coaching to educators to ensure technology integration efforts enhance academic content and support student learning;
- Works with building-based and Teaching and Learning administrators to analyze the results of state and district common assessments to inform instruction;
- Arranges and provides instructional technology related district-wide staff development;
- Communicates with families and the community about student learning and technological practices through parent/family workshops and trainings;
- Supervises and evaluates teaching staff as appropriate; and

- Monitors emerging trends and evaluates and implements, if appropriate, new education technology initiatives.
- The omission of specific duties here does not exclude them from the position's responsibilities if the work is similar, related, or a logical assignment to the position.

Job Qualifications:

- Massachusetts DESE licensure as teacher of Digital Literacy//Computer Science and Supervisor/Director or other administrative license. Master's degree.
- Ability to efficiently and effectively use technology. Ability to model effective pedagogical approaches for digital learning, including Universal Design for Learning.
- Experience as a teacher and administrator. Experience with curriculum and staff development. Ability and willingness to share educational technology expertise with educators and other staff members.
- Training in a variety of current assessment tools. Ability to collect, analyze and synthesize data.
- Experience in diversity, equity and inclusion best practices.
- The ability to work onsite in district schools and buildings is an essential function of this job.
- Ability to manage your own workload and prioritize tasks.
- Excellent communication skills; Demonstrated ability to communicate effectively, both orally and in writing.
- Demonstrated interpersonal skills and the ability to relate well with staff, administration, parents and the community.
- Must be able to assist in the protection of students and school property, and assist in fire and other emergencies or emergency drills as required by law and School Committee policy.

Physical Demands:

Travel to district schools and buildings is frequently required. Therefore, the ability to walk and stand on tile flooring is required. Other work is performed in a typical office environment requiring minimal to light physical effort. This may include everyday discomforts and distractions typical of office settings, such as proximity to colleagues, temperature variations, frequent interruptions and moderate noise. This position may require the ability to operate a computer keyboard and standard office equipment at efficient speed and for lengthy periods of time.

Terms of Employment, Evaluation of Performance, and Salary:

The Director of Digital Learning and Innovation is a year-round, full-time FLSA exempt employee. Terms of employment, including salary, are negotiated individually with the Superintendent of Schools. Performance will be evaluated in accordance with the provisions of the School Committee's policy on Evaluation of Professional Personnel.

To Apply: Apply through SchoolSpring. See link to Schoolspring on the NRSd website: www.nrsd.net "Employment Opportunities".